

07/2019 JW



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STATE OF DELAWARE
COUNCIL ON REAL ESTATE APPRAISERS

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PUBLIC MEETING MINUTES:	COUNCIL ON REAL ESTATE APPRAISERS
MEETING DATE AND TIME:	Tuesday, July 16, 2019 at 9:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	September 17, 2019

MEMBERS PRESENT

Douglas Nickel, Professional Member, Chair
Earl Timmons, Professional Member, Vice-Chair
Georgianna Trietley, Professional Member
Scott Brown, Professional Member
Christopher Schneider, Professional Member
Denise Stokes, Public Member
Patricia Ennis, Public Member
Kimberly Holliday-Hopkins, Public Member
Kevin Gillis, Banking Member

MEMBERS ABSENT

There were no members absent.

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Bob Guerrero
Sheila Ross

CALL TO ORDER

Mr. Nickel called the meeting to order at 9:35 a.m.

REVIEW OF MINUTES

A motion was made by Ms. Trietley, seconded by Mr. Gillis, to approve the minutes from the June 18, 2019 meeting as amended. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion on the Continuing Education Requirement

There was no additional discussion on the continuing education requirement.

Discussion on Unlicensed Inspectors

Mr. Brown led a brief discussion regarding potential rising issues associated with unlicensed inspectors.

The Council will continue this discussion at future meetings.

NEW BUSINESS

Legislative Update

Ms. Witte advised that both of the Bills have been signed by the Governor.

Review of Continuing Education Activities

After review, a motion was made by Mr. Timmons, seconded by Ms. Stokes, to approve the continuing education activities as follows:

Appraisal Institute

Appraisal Institute Annual Conference – Day 1, 6 hours CE (classroom)

Appraisal Institute Annual Conference – Day 2, 4 hours CE (classroom)

Litigation Appraising: Specialized Topics and Applications, 21.5 hours CE (classroom)

Valuation Resources for Solar Photovoltaic Systems, 4 hours CE (classroom)

Artificial Intelligence, AVMs and Blockchain: Implications for Valuation Synchronous, 4 hours CE (online)

Allterra Group, LLC.

2019 Role of the Appraiser Vegas, 7 hours CE (classroom)

Philadelphia Metro. Chapter of the Appraisal Institute

3 Hour Delaware Rules and Regulations, 3hours CE (classroom)

Philadelphia Real Estate & Business Taxation, 2 hours CE (classroom)

Leslie Pruitt

The 7 Hour National 2018-2019 USPAP Update Course, 7 hours CE (classroom)

Calypso Continuing Education dba American Continuing Education Institute, Ltd.

Victorian Era Architecture for Real Estate Professionals, 3.5 hours CE (online)

Mold a Growing Concern, 3.5 hours CE (online)

The motion was unanimously carried.

Ratify Temporary Practice Permits

A motion was made by Mr. Timmons, seconded by Ms. Trietley, to approve the ratified temporary practice permits of Michael Esposito, David Hopkins, Troy Fatout, Sonia Singh and Thomas Tener. The motion was unanimously carried.

Ratify Appraisal Management Company Registration Applications

A motion was made by Mr. Nickel, seconded by Ms. Trietley, to approve the ratified appraisal management company registration applications of Incenter Appraisal Management, LLC., Data Facts, Inc. and Superstition Management Inc., dba Appraisal Tek. The motion was unanimously carried.

Ratify Certified General Real Property Appraiser Applications

A motion was made by Ms. Trietley, seconded by Mr. Timmons, to approve the ratification of the certified general real property appraiser applications of Richard Plock and James Farrer. The motion was unanimously carried.

Request for Exemption based on Section 2.1.3.3.3

After review, a motion was made by Mr. Nickel, seconded by Ms. Stokes, to approve the request for exemption of Kathryn Wolfe contingent upon receipt of the totaled hours of appraising experience. The motion was unanimously carried.

Review Certified General Real Property Appraiser Applications – Upgrade

After review, a motion was made by Ms. Trietley, seconded by Mr. Timmons, to approve Mickenzee Todd to sit for the certified general real property appraiser examination. The motion was carried by Mr. Brown, Mr. Schneider, Ms. Stokes, Ms. Ennis, Ms. Holliday-Hopkins and Mr. Gillis. Mr. Nickel abstained.

Mr. Timmons selected 5 work samples from Ms. Todd to be reviewed

Review Certified Residential Real Property Appraiser Applications – Upgrade

After review, a motion was made by Mr. Nickel, seconded by Ms. Trietley, to approve Phillip Capotrio to sit for the certified residential real property appraiser examination contingent upon verification this is the correct license upgrade. The motion was carried by Mr. Brown, Mr. Schneider, Ms. Stokes, Ms. Ennis, Ms. Holliday-Hopkins and Mr. Gillis. Mr. Timmons abstained.

Mr. Nickel selected 5 work samples from Mr. Capotrio to be reviewed

Ratify Appraiser Trainee Applications

A motion was made by Mr. Timmons, seconded by Mr. Schneider, to approve the ratified appraiser trainee application of Tracey Espada. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence before the Council.

OTHER BUSINESS BEFORE THE COUNCIL

The council had a brief discussion on expiring terms of members of the Council and verified what members are holding over their terms until a replacement is appointed.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be September 17, 2019 at 9:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Timmons, seconded by Ms. Trietley, to adjourn the meeting at 10:23 a.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II